



## United States Department of the Interior

OFFICE OF THE SOLICITOR

Washington, D.C. 20240

Dear Law Student,

The Office of the Solicitor is presently accepting applications for unpaid summer legal internships. Applications must be received by April 18, 2008.

This is a unique opportunity to intern for one of the largest law offices in federal government, an opportunity to be introduced to a variety of legal issues related to water law, environmental law, mineral law, public land management, tribal governance, general law, contract law, acquisitions and intellectual property law, federal wildlife conservation and maintenance of the national parks

With an emphasis on high ethical standards, excellence in public service and the delivery of quality legal counsel, the Office of the Solicitor provides legal representation for the entire U.S. Department of the Interior, including the Bureau of Indian Affairs, Bureau of Land Management, Bureau of Reclamation, Minerals Management Service, National Park Service, Office of Surface Mining, U.S. Fish and Wildlife Service, and the U.S. Geological Survey. As a result of having to provide legal services to multiple bureaus with distinctive missions, the Office of the Solicitor is organized into a number of legal divisions to address a wide range of distinct but often interrelated legal issues and considerations.

If you would like to apply for a summer internship with the Office of the Solicitor, please submit your application with the requested materials as directed.

Sincerely,

Paul Gugino  
Special Assistant to the Solicitor  
U.S. Department of the Interior

## **APPLICATION INSTRUCTIONS**

1. Please submit:
  - Cover letter
  - Current Resume
  - Writing Sample
  - Law School Transcript
  - Personal Information Sheet
  
2. In your cover letter, please address the following questions:
  - Why do you want to intern with the Solicitor's Office?
  - Which division are you most interested in interning for, and why? (You may show interest in more than one division, but please do so giving an order of preference).
  - What dates are you available?
  
3. Applications must be received by April 18, 2008.
  
4. Submit applications to the attention of Paul Gugino, Special Assistant to the Solicitor at 1849 C St. NW, Office of the Solicitor, Washington, DC 20240. Applications may also be faxed to 202-208-5584.

## **OFFICE OF THE SOLICITOR LEGAL DIVISIONS**

### **GENERAL LAW**

This Division handles matters related to the Freedom of Information Act and Privacy Act, administrative law, and other federal administrative matters, employment law and litigation, federal tort claims, federal contract disputes, bid protests, and intellectual property.

### **INDIAN AFFAIRS**

This Division provides legal advice to the Bureau of Indian Affairs and is divided into several branches that advise on management of Indian trust assets associated with Indian trust lands, tribal status, tribal jurisdiction, tribal governmental authority, Indian gaming, Indian water-related issues, Indian education, Indian self-determination and self-governance, and social services.

### **LAND AND WATER**

This Division provides advice, counsel and legal representation as it relates to a variety of natural resource, environmental, and public land laws, including the National Environmental Policy Act, Endangered Species Act, Reclamation Act of 1902, Federal Land Policy and Management Act, Comprehensive Environmental Response, Compensation and Liability Act, Resource Conservation and Recovery Act, and National Historic Preservation Act.

### **MINERAL RESOURCES**

This Division primarily counsels and assists in the litigation of matters relating to offshore and onshore petroleum production, royalties, surface mining, and mining and reclamation on federal lands. In this capacity, the Division primarily advises clients from the Bureau of Land Management, the Minerals Management Service, and the Office of Surface Mining.

### **PARKS AND WILDLIFE**

This Division consists of the Fish and Wildlife Branch, The Environmental Restoration Branch, and the National Parks Branch which cover a wide range of issues, including federal wildlife conservation, environmental regulation, and conservation and maintenance of the national parks.

## PERSONAL INFORMATION SHEET

### PERSONAL INFORMATION:

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Full Name:

Email Address:

Phone Number(s):

School Address:

Permanent Address (if different):

### EDUCATION INFORMATION

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Law School:

Current Year:

Expected Graduation Date:

Undergraduate Institution:

Undergraduate Degree(s):

Other Education/Professional Degrees (if any):

### AREA OF INTEREST

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Division you are interested in: (if more than one, list in order of preference)

- 1.
- 2.
- 3.